



**Event Sponsor Form: 25th Annual Kachemak Bay Shorebird Festival
May 4-7, 2017 in Homer, Alaska**

Please complete **both** sides of this form and return by **January 15th, 2017**
Mail to: Kachemak Bay Shorebird Festival, 95 Sterling Hwy, Homer, AK, 99603
Fax: (907) 235-7783

QUESTIONS? Contact Robbi Mixon at 235-6546 or kachemakshorebird@gmail.com

Contact Name: _____	Work Phone: _____
Business Name: _____	Cell Phone: _____
Mailing Address: _____	Fax #: _____
City and Zip: _____	E-mail: _____
Website: _____	

Sponsored Event: This is a two-sided form. *If you are interested in sponsoring an event at the Shorebird Festival, please complete the information on both sides. All other supporters, please complete this side only.*

Financial Support: \$ _____
(please see attached Crane Club Sponsorship Form)

Volunteer Time For:

<input type="checkbox"/> Data Entry	<input type="checkbox"/> Event Refreshments	<input type="checkbox"/> Event Staffing
<input type="checkbox"/> Festival Committee	<input type="checkbox"/> Mailings	<input type="checkbox"/> Poster Distribution
<input type="checkbox"/> Registration Desk	<input type="checkbox"/> Viewing Stations	<input type="checkbox"/> Other, As Needed

What days/times are you most interested in Volunteering:

Donated Services:

<input type="checkbox"/> Accommodations	<input type="checkbox"/> Airfare/Rental Car
<input type="checkbox"/> Auction Items	<input type="checkbox"/> Food
<input type="checkbox"/> Other _____	



Event Sponsor Guidelines

Thank you for your interest in the 25th Annual Kachemak Bay Shorebird Festival. Please complete and return this form, a separate form for each event, along with your listing fee, to the Kachemak Bay Shorebird Festival by **January 15, 2017** to meet our printed program deadlines.

1. **Shorebird Festival Event** *(An event that is directly related to bird/wildlife viewing, environmental education, OR an event you wish the festival to manage registration for)*

- ◆ Your event will be listed in the printed Festival program and on the Festival website.
- ◆ Registration for your event will be handled through the Festival registration process.
- ◆ A **prepaid listing fee** of \$50 per event for businesses and nonprofit organizations is required.
- ◆ The listing fee for nonprofit organizations that do not charge admission for their event is \$25.
- ◆ You may not list a minimum number of participants, but a maximum number is required.
- ◆ 15% of the net revenue will be retained by the Festival and 85% will be paid to the sponsor by May 31, 2017. In the event of cancellation by sponsor for any reason, sponsor will be charged 10% of total refunds to cover credit card processing, administrative time, rebooking, etc)

2. **Other Things To Do in Homer** *(Any event not related to birding, wildlife viewing or environmental education)*

- ◆ Your event will be listed in the printed Festival program and on the Festival website.
- ◆ You are responsible for the registration process of your event, unless otherwise agreed upon.
- ◆ A **prepaid listing fee** of \$100 per event for businesses and \$50 for nonprofits is required.

3. **Bird Feeder/Bird Housing** *(Let Birders know you support the Festival! List your dining or lodging options, with any birder-themed specials.*

- ◆ Your listing will appear in the printed Festival program and on the Festival website, in a special section
- ◆ Menu/Brochure distribution at Registration Headquarters
- ◆ A **prepaid listing fee** of \$100 per event for businesses

Please provide the following information for your event, with as much detail as possible.

Event Name/Title: _____

Date(s): _____ Time(s): (start and end times) _____

Location: _____
(Give detailed information including boat slip and ramp, house #, etc.)

Admission Fees: Adults \$ _____ ; Children (age _____ & under) \$ _____ ; No Fee _____

Max # of participants: _____ (there can be no minimum)

Description: Same as last year OR Please use the new description below or attached:

EVENT DESCRIPTION:
